

FY 2024 New Jersey Locally, Empowered, Accountable, and Determined (NJLEAD)
Category D: Innovative Supplemental Prerelease Reentry Preparation Services and
Vocational Training and Certification
Question Period Ending November 30, 2023

Question: *What are the existing NJDOC curriculums currently in use?*

Answer: NJDOC has numerous existing curriculums in use that are dependent on the program area and facility available to the IP during their incarceration. NJDOC will work with selected awardees to ensure there is no duplication of curricula. The design of NJLEAD Category D. funding is for the for-profit organization to augment and provide additional curricula for programs and services that they can offer based on their proposal and program design.

Question: *Does the staff person providing services (either supplementing existing or providing new) require licensure or any specific certification?*

Answer: A minimum of a BA is required, and it is then up to the applicant organization to determine the level of any additional licensure or specific certifications needed by the staff person(s) dedicated and assigned to their NJLEAD proposed programs and services. The applicant organization should explain and include those staff requirements as part of their NJLEAD program approach narrative proposal.

Question: *Does the DOC have an estimated number of IPs who are eligible for participation in this program? This would assist us in providing an estimated number of returning citizens who we plan to provide services to via the grant.*

Answer: NJDOC doesn't have more than 12 IPs in a NJLEAD a group or classroom inside the facility at a time. The applicant organization should indicate in their proposal the total number of eligible IPs and total NJLEAD program cohorts they are able to accommodate as part of their NJLEAD proposal during the term of the NJLEAD period of performance, as part of the planning and structuring of their NJLEAD application proposal design.

Question: *Are agencies permitted to submit proposals for more than one category? We are interested in applying for both Category C and D. Section E. Availability of Funds in both Categories C and D, states "Only one award will be given per applicant." Does this mean that we may apply for multiple categories, but only be funded for one, or are we limited to applying for only one?*

Answer: Yes, an agency may submit separate NJLEAD applications under more than one Notice of Grant Opportunity (NGO) Category. Each application proposal must be specific to the NJLEAD NGO Category. For each Category, only one award will be given per applicant. Also, yes, an applicant may be awarded in more than one Category, as based on separate Category application submissions specific to the respective Category Notice of Grant Opportunity (NGO), and the results of the NGO Peer Review Evaluation Process.

Question: *My organization intends to apply for Category C as the lead agency and as a subcontractor on Category D. Please clarify page 12, section I. Subgrant Award and Term of both Categories C and D.*

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- *Agency partnerships are permissible. However, only one agency may serve as the primary applicant and receive the grant funding. The other agency would be a sub-contractor to the lead applicant. Sub-contractor agencies must provide fiscal documents and formalize all programming services. **An NJLEAD funded agency shall not outsource or sub-contract with another NJLEAD agency or non-NJLEAD agency to provide the required services for which they have applied.***

Answer: As stated in the NGO, this is not allowable under the NJLEAD funding structure.

- *Does this mean that any intended partners must be pre-determined and outlined in the application? Does this also mean that those partners may not appear on multiple applications?*

Answer: Yes, any intended partners must be pre-determined and outlined in the NJLEAD application. This is because a partnership represents a different kind of fiduciary relationship and level of responsibility for a grant, then a vendor or contractor for services. Also, the NJLEAD NGO process requires all partner agencies to be vetted to verify the business is in good standing and determine they are fiscally solvent.

Question: For Category D - Vocational Training, we are proposing a hands-on, post-release, buildings trade training lab following the pre-release work on the inside. Are trades tools allowed in the facilities?

Answer: The purpose of NJLEAD is to provide services to released, eligible, formerly incarcerated individuals; however, trade tools available in NJDOC facilities pre-release will be determined upon review of the application submission. Trade tools will require NJDOC review and approvals, as most locations have tools. A hands-on, post-release, buildings trade training lab environment would also have to be proposed and developed by the applicant organization in the communities and geographic location in which the agency will be servicing eligible NJLEAD participants.